

Dear Mentor,

You have been accepted to serve as a mentor in the *Ballet and Books* program. Your participation in Ballet and Books is an excellent opportunity for them to support a diverse group of students in the Ithaca community. We hope you gain valuable skills and a greater appreciation for dance, literacy, our families, and our community through this experience.

You have signed up to be a mentor. Tutoring sessions are 45 minutes and use an online video platform unless otherwise specified. We have asked families that an adult be present or close by at all times for the entirety of the 1:1 mentoring sessions. You are required to introduce yourself to the adult and student at the beginning of each session to ensure this policy is being followed. You are also required will complete a mandatory training before being paired with a student.

You are not to communicate with your child outside of the program sessions without you present. If you are concerned about the communication between you, the parent, and child, please immediately contact delraybeach.balletandbooks@gmail.com.

I, _____, understand and expressly agree to the following (please initial below):

_____ I will be participating in the *Ballet and Books* program remotely via an audio and video conferencing platform.

_____ For ALL mentoring sessions, I will ensure an authorized adult is in the room or remains close-by for the entirety of the mentoring session.

_____ I will communicate with delraybeach.balletandbooks@gmail.com with any concerns

_____ Tutoring sessions may be recorded (video and audio). This video will NOT be shared outside of Ballet and Books staff without express written permission.

In your capacity as mentor, you also agree to release and hold harmless *Ballet and Books* and its partner organizations, its officers, agents, employees, volunteers, and trustees from any liabilities, damages, expenses, causes of action, claims, or demands of any nature whatsoever, including any claims of negligence, on account of personal injury, property damage, death, or accident of any kind arising out of or related to your child's participation in this program. You further understand and agree this release shall also bind your family members, heirs, executors, administrators, representatives, and assigns.

Instructions will be provided via email for registering and participating in program sessions with Google Hangouts.

*Filling out the above acknowledgement and sending this document from your personal email, this hereby serves as your signature on the form.

PHOTO RELEASE:

I hereby grant *Ballet and Books* the irrevocable right and permission to use photographs and/or video recordings of me on *Ballet and Books* and other websites and in publications, promotional flyers, educational materials, derivative works, grant reports or for any other similar purpose without compensation to me.

I understand and agree that such photographs and/or video recordings of me may be placed on the Internet. I also understand and agree that I may be identified by name and/or title in printed, Internet or broadcast information that might accompany the photographs and/or video recordings of me. I waive the right to approve the final product. I agree that all such portraits, pictures, photographs, video and audio recordings, and any reproductions thereof, and all plates, negatives, recording tape and digital files are and shall remain the property of Ballet and Books.

I hereby release, acquit and forever discharge Ballet and Books, its current and former trustees, agents, officers and employees of the above-named entities from any and all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said photographs and/or video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation.

I hereby warrant that I am eighteen (18) years old or more and competent to contract in my own name or, if I am less than eighteen years old, that my parent or guardian has signed this release form below. This release is binding on me and my heirs, assigns and personal representatives. I have read and I understand this document. I understand and agree that it is binding on me, my child (named above), our heirs, assigns and personal representatives. I acknowledge that I am eighteen (18) years old or more and that I am the parent or guardian of the child named.

ACKNOWLEDGEMENT:

I have read and understood the entire agreement, I am eighteen (18) years of age or older, and expressly agree to all terms and conditions contained in this Agreement.

Your Name: _____ Signature: _____

Date: _____

Email (to be used for program delivery): _____

If you are less than eighteen, please also include a parent/guardian's signature below.

Parent/Guardian Name: _____ Signature: _____

Date: _____

*Filling out the above acknowledgement and sending this document from your personal email, this hereby serves as your signature on the form.